

Bassenthwaite Parish Council

Minutes of Bassenthwaite Annual Parish Council Meeting held in the Parish Room Bassenthwaite on Thursday 14th May 2015 following the Annual Parish meeting.

Bass min 101 AGM

The meeting started at 8.20pm.

Councillors Present: Peter Richardson, Robert James, Keith McMillan, Ken Armstrong, Helen Reb & Sarah Langcake.

Also Present: Alan Bowness (County Councillor), Malcolm Grainger (Borough Councillor), Elizabeth Clark (Clerk), Gillian Forsyth & Linda McMillan.

The meeting was chaired by Cllr Richardson in Cllr Stephens absence.

1) **To Elect a Chairman of the Council**

Cllr McMillan proposed and Cllr Armstrong seconded that Cllr Stephens be elected as Chair for the 2015/2016 council year.

2) **To receive the Chairman's declaration of acceptance of office**

Clerk to forward declaration of acceptance form to Cllr Stephens.

3) **To appoint a Vice-Chairman of the Council**

Cllr Reb proposed and Cllr James seconded that Cllr Richardson be appointed as Vice-Chair for the 2015/2016 council year.

4) **To Consider Co-option of a Councillor Vacancy**

It was agreed that the vacancy be advertised in the next Binsey Link

5) **Apologies** – received from Cllr Stephens, Cllr Mattinson & PCSO Jones.

6) **Minutes** Resolved - that the Chairman sign as a correct record minutes of the Parish Council meeting held on the 16th April 2015.

7) **Chairman's Announcements**

a) **An Email from Marion Fitzgerald stated the following;** unfortunately for me, the Ward has followed the trend of the general election and I am using this email account for the last time to thank you for all your help and support over the past two years. Please tell your parish councillors that I have really enjoyed working with them and that I am very disappointed that I cannot continue to do so for the time being. At least I will have more time to go walking and so it is likely that some of our paths will cross again! I will keep an eye out for any possible by elections. **Resolved** – *thanks to be given to Marion for all her hard work.*

b) **Playpark** - Cllr Stephens has inspected the old swings and purchased new chain connectors that can be tightened with a spanner. (Not yet fitted). The application to register the Sun inn as an 'Asset of Community Value' has not yet been completed, but both Paul & Lisa are aware that the parish council are nominating it as an ACV and have no problem with this.

- c) **UU** – a date to walk the route of the pipeline has been pencilled in for 26th May – names of who can attend are; Cllrs James, McMillen, Stephens & Armstrong.
- d) **Communal Bin** - ideas where Robin Hood Residents could take glass, plastic & tin for recycling, suggestions so far were Robin Hood Caravan Site & Parish Room. Cllr Grainger to look into.
- e) **CALC** – the next Parish Forum meeting will take place on Monday the 1st of June at 7pm at Thirlmere Recreation Hall.
- 8) **Public Participation** it was agreed that a letter of thanks be sent to John Sowerby for his 35 years service to the parish council which included looking after Beckside etc and an email to Ruth Barnes for her past service.
- 9) **Requests for dispensations** No requests for dispensations received.
- 10) **Declaration of Interests** No declarations of interest received.
- 11) **Cumbria Constabulary**
An emailed report from PCSO Jones stated that there had been 5 reported incidents in the parish since the last meeting which included; on the 17th of April it was reported that a bike was stolen from a vehicle whilst in the area. A description of the bike was given and enquiries were conducted to identify those responsible. On the 22nd of April a vehicle was stopped on the A66 and the driver was arrested for driving whilst unfit and being in possession of a controlled drug.
- 12) **To appoint Committees and Sub-Committees**
Committees are as follows:-
Green Committee - Cllr James, Cllr Mattinson, Cllr Reb.
Parish Room Committee – Cllr Stephens, Cllr McMillan.
Quarry Committee – Cllr James, Cllr Armstrong, Cllr Langcake.
- 13) **To appoint representatives to outside bodies**
CCC Highways – Cllr James.
Derwent 7 Transport Committee – Cllr Reb, Cllr Langcake.
- 14) **Risk Assessment and Insurance** No changes to report to the insurance company.
- 15) **Financial Report** The Annual Report shows a total balance of £13,425.58 as at 31st March 2015 – *Approved*.
- 16) **Annual Return for the year ended 31st March 2015**
The Council authorised the Chairman and Responsible Financial Officer to sign the Statement of Accounts and complete the Annual Governance Statement on the Annual Return for the year ended 31st March 2015.
The Council authorised the Chairman and R F O to sign the Accounts Book.

17) Payment of Accounts

The clerk stated that she had received a quote from Aon Insurance for £889.12 which was substantially less than the quote of £1214.84 from Zurich (current provider). Following her communication with Zurich, they reduced their quote to £772.14 (same cover).

Resolved; *Zurich to continue to be the PC's Insurance provider.*

The council approved the following payments:-

a) Bassenthwaite Parish Room Management Committee – Business Rates 2015	£ 138.04
b) Bassenthwaite Parish Room Management Committee – Water Rates 2015	£ 112.59
c) CALC – Annual Membership	£ 157.00
d) Zurich Insurance – Insurance Cover 01/06/15 – 31/05/16	£ 772.14
e) ISS – Grass Cutting	£ 168.00

18) Financial Statement

The financial statement to show a balance of £15,217.60 as at 14.05.14 on the three PC accounts – *Approved.*

19) Reports Cllr Bowness reported that some village lights on poles that had been previously replaced had been taken back down as they had been replaced by mistake. It was noted that the light outside the parish room still requires taped up (dark skies).

20) Beckside it was discussed that the maintenance (grasscutting etc) at Beckside was currently carried out by John Sowerby. **Resolved;** *letter to be sent to John advising him that the Parish Council would be happy for him to continue with this role.*

21) Planning

The following refusal of consent of planning was noted;

a) App Ref No 7/2015/2006 – Proposed three storey extension providing an additional 33 ensuite bedrooms & associated landscaping, including a wetland Lake – Castle Inn.

22) Highways Cllr James reported that the following roads were to be resurfaced; the road from the second Armathwaite entrance just short of Ouse Bridge & School Road. He stated that he reported pot holes monthly & the highways hotline was 0845 609 6609. There were complaints about cars parked at Bassenthwaite Chapel.

23) Parish Room Refurbishment – stage 2 of the Lottery Grant Application has now been submitted and the committee were waiting to see if they would be asked for consultation. A progress chart had been displayed in the parish room. Stage 3 would have a very tight deadline to get a lot of work done. Rights over the cesspit now need to be looked into, documentation to be found – wayleaves, written letters, deeds etc.

Resolved; Cllr James to look at minute books & clerk to obtain the deeds.

24) LDNP Community Grant – information circulated to councillors to be discussed at the next meeting.

25) Footway Lighting – no further information received.

26) Parish Website – the new website bassenthwaite.org.uk was up and running but was work in progress. The group now needed to know what the parish council would like added to the site, ideas included; councillors details planning applications, bus services and a link to report highway issues. Thanks were given to Lucy Oliver for all her time & hard work spent on this project. **Resolved;** to discuss further at the next meeting.

27) Items for next Agenda

New items to be with the clerk by Monday 25th of May 2015.

28) Date of Next Meeting Thursday 4th June 2015.

The meeting closed at 9.40pm.

Signed: Chair

Dated: 4th June 2015