

# Bassenthwaite Parish Council

## Minutes of the Bassenthwaite Parish Council Meeting held in the Parish Room on Thursday 3rd March 2016 at 7.30pm.

Bass meeting 110 Draft minutes to be ratified at the April 2016 Parish Council Meeting.

---

**Councillors Present:** J Stephens, S Langcake, K Armstrong, R James, & N Harrop.

**Also Present:** Cllr Grainger (Allerdale Borough Councillor), & E Clark (Clerk).

- 1) **Apologies** - Apologies for absence were received from Cllrs Richardson, McMillan & Reb.
- 2) **Minutes** - Resolved – that the Chair sign the minutes of the Parish Council meeting held on 4<sup>th</sup> February 2016 following an amendment to item 17, Nichol Mattinson not Jonathan Nichol.
- 3) **Public Participation** – no members of the public present
- 4) **Requests for Dispensations** - There were no requests for dispensations.
- 5) **Declaration of Interests** - No interests were declared.
- 6) **Cumbria Constabulary** - PCSO 5356 Smith & PCSO Lyall joined the meeting and advised on the following incidents reported to police since the last meeting; on the 13<sup>th</sup> February 2016 a vehicle was broken into on the A591 near to Bassenthwaite. During the incident climbing equipment was stolen. Any witnesses or persons with further information should please contact the Police on telephone number 101. Police would like to take the opportunity to remind members of the public, to not leave any valuables, bags, or outdoor equipment in unattended vehicles in isolated rural areas. This is for any amount of time. Between 3:30 pm and 4:35pm on the 15th February a vehicle was stolen from an address in Bassenthwaite. The vehicle was silver VW Golf and was only driven approximately 200 yards before being abandoned outside the Sun Inn public house. A witness described the driver as being male in his early 20s with dark hair and a goatee. He may also have been wearing a red beanie style hat. PCSO Smith also advised that there had recently been two road traffic collisions; a single vehicle, driven by a lady at the Castle Inn and a car and a motorbike on the A591. It was questioned what could be done about white van delivery drivers driving at speed on the roads around the village and it was advised, if possible to get the registration number, time and location and contact police on the ‘101’ number.

*PCSO Smith & Lyall left the meeting at 7.40pm.*

### 7) **Chairman’s Announcements**

- a) The next Derwent 7 meeting, which will be the AGM, date has now been confirmed as Monday the 23rd of May 2016 at 7pm and is likely to be held in the Quaker Meeting Room.
- b) The next three tier meeting has been arranged for Thursday the 24<sup>th</sup> of March at Cockermouth Town Hall, starting at 7pm.
- c) A letter received from the Great North Air Ambulance, thanks the parish council for their generous donation of £25.00.
- d) The LDNPA has now set up a Floods Recovery Programme Board with Geoff Davies & Miles MacInnes being appointed as two members of the authority to this board.

- e) There is to be another planning ‘pow-wow’ for parish councils, the aim is to focus on the way that planning policies guide the determination of applications and what are, or are not, material considerations in planning decisions. Date & venue to follow.
- f) A consultation has begun on the LDNPA’s Statement of Community Involvement; this document sets out how the Authority will consult with the public in matters such as the development or review of the Local Plan & individual planning applications. (Full document emailed to councillors).

*Cllr Grainger joined the meeting – 8.45pm.*

**8) Payment of Accounts** – a request for a donation received from the Keswick & District First Responders was declined.

The following payments were approved for payment:

- a) E Clark – Clerk’s Salary (01/01/16 – 31/03/16)
- b) Expenses - Phone calls £1.80, Postage £14.39, Stationary 80p                   £ 16.99
- c) HM Revenue & Customs (PAYE)   £106.00
- d) R James – Laminating Pouches   £ 9.96
- e) S Sowerby – Painting Hearse House Door   £165.00
- f) S Sowerby – Grass Cutting Services   £350.00

The Council approved the following payments for the Parish Room Refurbishment (from the Parish Room BIG bank account)

- g) Alan Clarke – Initial Design PHPP Model – heating & ventilation design report   £ 1800.00
- h) Bushell Raven Ltd – Pre contract cost planning   £ 1710.00
- i) Richard Renier – Preliminary civil & structural design                               £ 200.00
- j) Ecoarc – Architectural services re design of parish room                             £10250.00
- k) PWC Building Control – Building Regulations Plan Fee                               £ 120.00

**9) Financial Report** - The balance as at the 3<sup>rd</sup> of March 2016 is £16,087.77 on all three PC accounts – *Approved*.

**10) Annual Audit Review**

- a) The Risk Assessment Document was considered and approved.
- b) The Effectiveness of Internal Audit document was considered and approved.
- c) The Asset Register was considered and approved.
- d) It was agreed that the fidelity Guarantee was sufficient for this year at £50,000. It was noted that the insurance renewal was due on the 1<sup>st</sup> of June.

**11) Planning**

- a) **App Ref No. 7/2015/2309** – Agricultural shed for storage of fodder and machinery and the occasional overnight sheep housing - field 9367 near Castle Inn Hotel, Bassenthwaite. – **No Objection.**
- b) **App Ref No. 7/2016/2036** – Extension of existing spa to form new lounge area and external terrace. Construction of freestanding sauna building and spa garden seating area – Armthwaite Hall Hotel, Bassenthwaite – **No Objection.**

**12) Reports** – Cllr Stephens reported on his attendance at the Derwent 7 meeting held on Monday the 29<sup>th</sup> of February. There were only four members present plus the chair and clerk. A presentation was given by the LDNPA updating members on The Rights of Way, following Storm Desmond. Keswick Railway Walk and related paths are all currently

closed at the moment. Rawsome Bridge is in danger of collapsing but it is hoped to be reinstated. The Boardwalk part of the path should be open for Easter and although Brundholme Road is damaged it is passable. A Legal challenge to the proposed car park charges for Keswick means that at the moment Allerdale are unable to increase their prices. The Derwent 7 talked of writing in support of Rory Stewart's flood preventative actions. Some of the Derwent 7 are likely to be involved as pilot areas when the purple recycling bags are replaced by weighted hessian sacks. Twizy electric cars are available for hire as part of the See More initiative.

Cllr Grainger reported that he had attended a meeting last night where it was agreed that the Allerdale Council Tax increase for a Band D property would be 1.9% and the budget was approved.

- 13) **HM Queens 90<sup>th</sup> Birthday Celebrations** – the suggestion of celebrating the Queen's 90<sup>th</sup> birthday by way of a street party was considered and it was agreed to leave the idea for now.
- 14) **Flooding** – a letter received from Keith & Linda McMillan regarding their concerns regarding Hall's beck was read by the Chair to councillors. It was agreed that the beck required dredging as there was now 3ft of gravel that wasn't present before and if the gravel wasn't there, there wouldn't be a problem with the Beck. It was decided that Cllr Stephens drafts a strong letter to the Environment Agency, asking them to visit the site and survey the problem. It was also noted that the short footpath off North Row to the wooden bridge has had its surface washed away and requires restoring – clerk to report to LDNPA.

*Cllr Grainger left the meeting – 8.40pm.*

- 15) **Highways** – there are numerous pot holes throughout the parish. The Rake has recently received minor attention to potholes & verges. Park Wood road is still being used but it has barriers on the edge of it. There has been a new hedge established at the end of North Row End (A591) which is causing water to be diverted from going to the drain and onto the A591 – clerk to report to highways. The Winding Gate sign has now been straightened. A new sign has been erected on North Row, outside Holly Bank stating; 'Parish Quarry 150 yards, The Rake ¼ mile'. Clerk to ask the LDNPA for an update on the Holly Bank Footpath, to be discussed at the April meeting.
- 16) **Parish Room Refurbishment** – Cllr Stephens stated that Stage 3 of the grant application had been submitted for a decision to be made by June at the latest. The committee had set up a 100 club to raise extra funds.
- 17) **Items for next Agenda**  
New items to be with the clerk by Monday the 28<sup>th</sup> March 2016.
- 18) **Date of Next Meeting** - it was noted that the next meeting of the Parish Council would be on Thursday the 7<sup>th</sup> of April 2016.

*The chair closed the meeting at 9 pm*