

Bassenthwaite Parish Council

Minutes of the Bassenthwaite Parish Council Meeting

held in the Parish Room, Bassenthwaite on Thursday 7th March 2019 at 7.30pm.

Bass meeting 142

Councillors Present: J Stephens, N Harrop, R James, K Armstrong, H Reb, S Langcake
& K McMillan.

Also Present: E Clark (Clerk), Cllr Bowness (Cumbria County Councillor) & Cllr Grainger (Allerdale Borough Councillor)

- 1) **Apologies** - Apologies for absence were received and accepted from Cllr Mattinson.
- 2) **Minutes** - Resolved – that the Chair sign the minutes of the Parish Council meeting held on the 7th of February 2019.
- 3) **Public Participation** – no members of the public present.
- 4) **Requests for Dispensations** - There were no requests for dispensations.
- 5) **Declaration of Interests** – There were no declarations of interest.
- 6) **Cumbria Constabulary** – PCSO 5298 Jones advised that there had been no reported incidents to note since the last meeting.
- 7) **Chairman's Announcements**
 - a) The spring three tier meeting will be held at Allerdale House Workington starting at 7.00pm on Tuesday the 26th March 2019. Jo Lappin the chief executive of the Cumbria Local Enterprise Partnership will be the main speaker. Her topic will be shaping Cumbria's Economic Future but she will also speak about how the Borderlands project will impact on Allerdale.
 - b) Working Together has been established by the Cumbria County Council to provide support and structure to communities wanting to contribute to improving their local environment. The service is now looking to establish dedicated staff resources to allow for the continued development and delivery of the service. The service is looking to be implemented as of April 2019 onwards.
 - c) A new tool that will help the public to find details of new and previous planning applications, is now available at; <http://www.lakedistrict.gov.uk/planning/planning-application-webmap>. It is an interactive map that allows users to home in to individual sites about which the LDNPA holds planning application records. In the case of applications received in the last 12 years or so, it is possible to drill down to documents such as decision notices, so this is a way of finding out what planning conditions were imposed.
 - d) A letter of thanks has been received from the Great North Air Ambulance for the parish council's donation of £50.00.
- 8) **Payment of Accounts & Receipts Received**

The following payments were considered & approved for payment;

a) Clerk's Salary 01.01.19 to 31.03.19	£451.18
b) Clerk's Expenses (Postage 16.36, Memory Stick 4.95)	£ 21.31
c) HM Revenue & Customs – PAYE	£112.80
d) Amy's Care – Donation	£ 50.00
- 9) **Financial Report** - The balance as at the 28th of February 2019 is £15,605.01 on all three PC accounts.

- 10) **Grass Cutting Tender** – two grass cutting quotes were received and considered. It was agreed that the contact for 2019 be awarded to Tivoli as they were the most competitive on price.
- 11) **Annual Audit Review**
- a) The Risk Assessment Document was reviewed and approved.
 - b) The Effectiveness of Internal Audit document was reviewed and approved.
 - c) The Asset Register was reviewed and approved.
 - d) The Insurance was reviewed and approved and it was agreed that the fidelity Guarantee was sufficient at £50,000.
- 12) **Planning**
- a) **Ref No: 7/2019/2032** – Build a new dwelling house with garden area – reserved matters – Bassenthwaite Hall Farm, Bassenthwaite – *no objection but should have a domestic curtilage.*
- 13) **Highways** – it was noted that the road sweeper & gully emptier had both been round the parish and no 3 street light had now been repaired. Some potholes had been repaired but they still remained throughout the village and on the Castle Inn to Ouse Bridge road. The North Row End road still remains unrepaired and the drain at North Road End & Bassenfell entrance needs cleaning, standing water is deteriorating the road surface. The North Row End signpost needs cleaning - clerk to request cleaning materials.
- Cllr Bowness advised that highways work was planned in the village and the new ‘Working Together’ programme had been introduced so the community could contribute to improve their local environment. More than twelve million pounds has been awarded to Cumbria of which one point six million has been granted to Allerdale, this extra money must be spent by the end of March. Some bigger projects have therefore been brought forward. Funding has also been awarded to trial recycled plastics for road surfacing.
- Highways advised that they would fund the replacement of the Underskiddaw/Bassenthwaite stone. It was agreed that Burlington Slate with white lettering at a cost of £345.00 plus vat be purchased. Cllr James to order from Lakeland Slate Co.
- 14) **Reports** – It was advised that the Annual General Meeting of the Parish Rooms is to be held on Wednesday the 13th of March. As custodian trustees, parish councillors are invited to attend the event.
- Cllr Grainger reported that householders are to receive a further wheelie bin which is to be used for paper and card and will be collected every four weeks. The green bin currently used for paper and card will now be used for glass/cans/plastic etc and will be collected every two weeks. The garden waste and black bin will continue as normal, the purple bags will be obsolete.
- 15) **Hearse House** – it was reported that a further offer had been received and accepted on the Hearse House & Church Room and it was currently in the hands of the solicitor.
- 16) **Items for next Agenda** - new items to be with the clerk by Wednesday the 27th of March 2019.
- 17) **Date of Next Meeting** – it was noted that the next meeting of the Parish Council would be on Thursday the 4th of April 2019.

The chair closed the meeting at 8.38 pm.

Signed: Chairman

Dated: 4th April 2019