

Bassenthwaite Parish Council

Minutes of the Bassenthwaite Parish Council Meeting

held in the Parish Room, Bassenthwaite on Thursday 5th March 2020 at 7.30pm.

Bass meeting 153 **Draft Minutes to be ratified at the April meeting.**

Councillors Present: J Stephens (Chairman), R James, K Armstrong, N Harrop, E Trafford.

Also Present: A Bowness (Cumbria County Councillor), Jean Stephens (acting clerk), Tina Sellars, Christian Sellars (Parishioners).

- 1) **Apologies** – Apologies for absence were received and accepted from Cllr Mattinson, Cllr Reb and Cllr Langcake.
- 2) **Minutes** - Resolved – that the Chair sign the minutes of the Parish Council Meeting held on 6 February 2020.
- 3) **Public Participation** – In support of their planning application for change of use of the Church Room and Hearse House Tina and Christian Sellars made the following points. They are aware that the LDNPA have received 4 letters in support of their application and 2 against. Mrs Sellars said that the application matches the Community Plan for local occupancy and the 2030 Vision for Sustainable Development. It also meets Historic England policies. Lack of available parking for the property would not be an issue for them as they did not intend to park there as they have use of the local garage forecourt. Mrs Sellars added that previous discussions in 2016 had concluded that parking outside the Church Room was more problematic at school leaving times or Church Room functions rather than just residents' parking. The Chairman thanked Tina and Christian for their comments and they left the meeting.

The Chairman then brought forward agenda item 10b for discussion. The Councillors agreed that the only negative issue with the planning application was that of parking and there were merits in having the building used and maintained. After discussion a vote was taken – 3 in favour of supporting the application, and 2 against.

- 4) **Requests for Dispensations** - There were no requests for dispensations.
- 5) **Declaration of Interests** – There were no declarations of interest.
- 6) **Cumbria Constabulary** – Nothing to report.
- 7) **Chairman's Announcements**
 - a) The Great Cumbrian Litter pick 2020 is to be held on Friday the 20th and Saturday the 21st of March, for more information email Ruth Kirk on ruth-kirk@fld.org.uk
 - b) Steve Sowerby emailed to inform the council that he will not be able to continue cutting the grass around the village - *Parish council agreed that a letter be sent to John and Steve Sowerby thanking them for all their hard work over the years.*
- 8) **Payment of Accounts & Receipts Received**

The following payments were considered & approved for payment:

a) Clerk's Salary 01.01.19 to 31.03.19	£451.18
b) Clerk's Expenses - Postage	£ 18.24
c) HM Revenue & Customs – PAYE	£112.80
- 9) **Financial Report** - The balance as at the 29th of February 2020 is £15,373.23 on all three PC accounts. The bank reconciliation as at the 29th of February 2020 was considered & approved.
- 10) **Planning**
 - a) **Ref No: 7/2020/2019** – Proposed new timber jetty adjacent to site of old jetty remains – Armathwaite Hall Hotel, Bassenthwaite – **No Objection.**

b) **Ref No: 7/2020/2044 & 7/2020/2045** – change of use from Church Rooms to dwelling house & associated works – Bassenthwaite Church Rooms & Hearse House, Bassenthwaite – **Support**.

c) **Ref No: 7/2020/2011** – Rear & front single storey extensions to provide additional living – Dalton Cottage, Bassenthwaite – **Approved by LDNPA 13/02/2020**.

11) **Highways** – Cllr James reported that a sweeper had been deployed in the village to clear the debris from the floods and some drains had been jetted. Further heavy duty jetting is required. A temporary solution has been implemented at the bottom of The Rake by breaking into the drain to create a stream outlet. Water is still a problem on North Row near Bassenfell Manor entrance. The further work required for all water issues is unlikely to take place until the new financial year. There is still an issue with potholes and the ParkWood road is in a poor state. All have been reported before. Two directional road signs, Castle Inn and top of Park Wood are pointing the wrong way. The mirror at Chapel Farm needs cleaning.

Cllr Harrop reported that branches from a fallen tree had been left by the bench at the end of North Row and need to be collected by Highways.

12) **Reports** – no reports received from councillors who have attended meetings of other organisations.

13) **Annual Audit Review**

- a) The Risk Assessment Document was reviewed and approved.
- b) The Effectiveness of Internal Audit document was reviewed and approved.
- c) The Asset Register was reviewed and approved with Hearse House being removed.
- d) The Insurance was reviewed and approved with Hearse House being removed.

14) **Hearse House** – completion statement from the solicitors shows the Hearse House sale price of £3,517.76. This may increase slightly once final costs are apportioned.

15) **Grass Cutting Tender** – Quote from Tivoli is £1,017.54 + VAT. All agreed this is acceptable. Tivoli to be notified and also asked that the first cut is at the appropriate time. Also agreed to ask Tivoli to quote for maintaining other grass in the village once they have been shown the extent of the job.

16) **Councillor Vacancy** – position being advertised.

17) **Bassenthwaite WI Centenary** – following the request from the WI to plant a tree, the PC suggest that a cherry tree be planted on The Green to replace the one destroyed by the storms, with planting a few feet further onto The Green to avoid drains.

18) **Working Together Service** – the County Council scheme will be examined more closely with a view to registering volunteers to enable the PC to make improvements within Bassenthwaite eg cleaning and painting of road signs.

19) **Smaller Lake By-laws** – the LDNPA have agreed to review the Small Lakes By-laws. No action required.

20) **Footway Lighting** – Allerdale BC have said that from April 2021 the PC will be asked to take on the electrical costs of the 24 Bassenthwaite lights which currently is £880.07 per annum. This cost will vary as new LED lights are introduced. The PC agreed to write a letter to Allerdale asking for a schedule of light conversions to LED.

21) **Items for next Agenda** - new items to be with the clerk by Wednesday the 25th of March 2020.

22) **Date of Next Meeting** – it was noted that the next meeting of the Parish Council would be Thursday the 2nd of April 2020.

The chair closed the meeting at 8.32pm