

Bassenthwaite Parish Council

Minutes of the Annual Meeting of Bassenthwaite Parish Council held in the Bassenthwaite Parish Room on Thursday 9th May 2019 following the Annual Parish meeting.

Bass min 144 AGM The meeting started at 7.17pm.

Councillors Present: John Stephens, Robert James, Helen Reb, Norman Harrop, Sarah Langcake, Ken Armstrong & Edward Trafford.

Also Present: Elizabeth Clark (Clerk).

1) To Elect a Chairman of the Council

Cllr Harrop proposed and Cllr Trafford seconded that Cllr Stephens be elected as Chair for the 2019/2020 council year.

2) To receive the Chairman's declaration of acceptance of office

Cllr Stephens signed the Chairman's declaration of acceptance of office.

3) To appoint a Vice-Chairman of the Council

Cllr James proposed and Cllr Reb seconded that Cllr Harrop be appointed Vice-Chair for the 2019/2020 council year.

4) Apologies – received & accepted from Cllr Bowness (County Councillor).

5) Minutes Resolved - that the Chairman sign as a correct record minutes of the Parish Council meeting held on the 4th April 2019.

6) Chairman's Announcements

a) CALC is holding a summer event this year on Saturday 22nd June to welcome new councillors to the organisation and to encourage existing councillors and clerks to come and join in for a stimulating day of talks and development sessions. Jane Moore, Head of Legal at NALC will be speaking about key legal issues that impact on all local councils. In addition to listening to Jane Moore, there is a choice of sessions to attend both in the morning and afternoon. RSVP by Monday 17th June. A light lunch will be served along with tea and coffee during the day.

7) Public Participation – no members of the public present.

8) Requests for dispensations - no requests for dispensations received.

9) Declaration of Interests - no declarations of interest received.

10) Cumbria Constabulary – No report received from PCSO Smith but it was noted that two quad bikes had been stolen from the parish.

11) To appoint Committees and Sub-Committees - the Committees are as follows: -

Green Committee - Cllr James, Cllr Mattinson & Cllr Reb.

Parish Room Committee – Cllr Reb

Quarry & Footpath Committee – Disbanded

12) To appoint representatives to outside bodies

CCC Highways – Cllr James.

13) Standing Orders & Financial Regulations

The Standing Orders & Financial Regulations were reviewed with no updates required.

14) Annual Return for the year ended 31st March 2019

- a) The Chairman & Responsible Financial Officer were authorised to sign the certificate of Exemption & the Internal Audit Report was noted.
- b) The Chairman & the Responsible Financial Officer were authorised to sign the Annual Governance Statement 2018/19.
- c) The Chairman and the Responsible Financial Officer were authorised to sign the Accounting Statements 2018/19 of the Annual Return.
- d) The Chairman and Responsible Financial Officer were authorised to sign the accounts book for the year ending 31st March 2019.

15) Payment of Accounts

The council approved the following payments: -

CALC (Annual Subscription)	£ 138.69
Cllr Stephens (Weebly - Website Hosting)	£ 79.06
Mrs E Bell (Internal Auditor)	£ 25.00
Tivoli (Grounds Maintenance April)	£ 191.99
Zurich Insurance (01/06/19 – 31/05/20)	£1021.20
Keswick & District Community First Responders (Donation)	£ 60.00

The following receipts received were noted;

a) Electricity North West (Wayleaves)	£ 36.02
b) Allerdale Borough Council (1 st Precept Instalment)	£3675.00
c) Cumbria County Council (Boundary Stone)	£ 390.00

16) Financial Report

The financial statement to show a balance of £18,087.49 as at 30.04.19 on the three PC accounts – *Approved*.

17) Planning

There were no new planning applications received since the last meeting.

18) Reports

No reports received.

19) Highways

The following highway issues were noted;

Potholes throughout the village & Park Wood requires attention.

The Boundary Stone has now been replaced; thanks were given to Amber Sykes and the highways team who paid for and erected the stone. An article in the Keswick Reminder reported on the replacement and history of the stone.

20) Hearse House

It was noted that the purchaser of the Church Room/Hearse House had withdrawn his offer so both continue to be for sale.

21) Items for next Agenda

New items to be with the clerk by Wednesday 29th of May 2019.

22) Date of Next Meeting

It was noted that the next meeting would be Thursday 6th June 2019.

The meeting closed at 7.45pm.