

Bassenthwaite Parish Council

Minutes of the Bassenthwaite Parish Council Meeting held in the Parish Room on Thursday 1st December 2016 at 7.30pm.

Bass meeting 119 **Draft minutes to be ratified at the February meeting**

Councillors Present: J Stephens, R James, N Harrop, E Trafford, H Reb, S Langcake K Armstrong
K McMillan & J Mattinson.

- 1) **Apologies** - Apologies for absence were received from Cllr Grainger (Allerdale Borough Councillor) & PCSO Smith.
- 2) **Minutes** - Resolved – that the Chair sign the minutes of the Parish Council meeting held on 3rd November 2016.
- 3) **Public Participation** – no members of the public present.
- 4) **Requests for Dispositions** - There were no requests for dispositions.
- 5) **Declaration of Interests** – Cllr Langcake declared an interest in item 11a – planning application ref. No. 7/2016/2288 & Cllr Mattinson declared an interest in item 11c – planning application ref. No. App Ref No: 7/2016/2290.
- 6) **Cumbria Constabulary** - PCSO 5356 Smith apologised for being unable to attend the meeting and advised that there were no major incidents to report.
- 7) **Chairman's Announcements**
 - a) A letter from The Revd Peter Streatfield thanked the Parish Council for their very welcome cheque of £500 towards the grass cutting in St John's Churchyard in Bassenthwaite. He asked that thanks and gratitude be passed onto the Parish Council for the very timely help towards the £1400+ the church and parishioners spend towards maintaining the churchyard.
 - b) There are free Business Resilience workshops for small & medium businesses on Tuesday the 6th in Keswick & Thursday the 8th of December in Penrith. The workshops are funded by the LDNP & Eden District Council. (info emailed to Cllrs).
 - c) The Cockermouth Emergency Response Group has been formed and will be launched on Saturday the 3rd of December at Christ Church, Cockermouth, 11am – 1pm drop-in-session. (info emailed to Cllrs).
 - d) An email from Inspector Smillie of Cumbria Constabulary advised that improvements were being made to ensure that there was less delay in the data being updated to the website in order that communities can themselves search for crime data in their respective areas. Road Traffic Collision data is also available on the Traffic and Accident Data unit website. Major and Serious crimes, crime prevention advice and community messaging will all continue to be provided. Also, when the dedicated PCSO is on duty at the same time as the parish council meeting, then they will, incident permitting, endeavour to attend the meeting. These changes will mean that the PCSO's will be able to spend a greater amount of time within the communities they serve rather than compiling reports in the police station.
- 8) **Payment of Accounts** – the following were approved for payment;
 - a) Clerk's Salary 01.10.16 – 31.12.16
 - Postage 21.30, Phone Calls 2.78, Printer Ink 23.30 £ 47.38
 - b) HM Revenue & Customs - PAYE £ 106.20
 - c) Mayson Bros – Beck Side Repairs £1540.80
 - d) Mr R James - Christmas Tree Lights £ 53.54
 - e) D L Electrical Supplies – Electric Supply Tested £ 25.00

- 9) **Financial Report** - The balance as at the 1st of December 2016 is £13842.19 on all three PC accounts – *Approved*. The bank reconciliation as at the 18th of November was considered & approved.
- 10) **Budget & Precept 2017/18** - the budget for 2017/18 was considered and approved and it was unanimously agreed that the precept for 2017/18 be set at £7350.00, which once again included a £1000.00 donation for the grasscutting in St John’s Churchyard. It was noted that the CTRS grant for 2017/18 would be £58.66.
- 11) **Planning**
- a) **App Ref No: 7/2016/2288** - Change of use of farmland to station 3 holiday caravan sites with access road, associated hardstanding and pipe work to diversify to help sustain the farming business – High Moss, Bassenthwaite. - **SUPPORT**
- b) **App Ref No: 7/2016/2282** – Variation of condition no.2 of planning approval 7/2016/2253 to include lean-to extension to the rear, garage to be incorporated to main house and use of aluminium clad, timber inside – North Row Farm, Bassenthwaite. – **NO OBJECTION**.

The following planning application was received after the issue of the agenda;

- c) **App Ref No: 7/2016/2290** – 3. no new build local needs dwelling – Green Farm, Bassenthwaite.

At this point, Cllr Mattinson left the room.

It was discussed that as this application had only been available to view on the LDNPA website in the last couple of days, there had not been enough time to consult with parishioners. It was noted that opinions from the parish plan consultation were in favour of a limited amount of local occupancy housing for sale or rent. It was agreed that the plans should be circulated around councillors and the clerk to ask the LDNPA for an extension to the response date, which was currently the 26th of December. It was noted that if required an extra-ordinary meeting would be called in January to discuss this application.

Cllr Mattinson re-joined the meeting and advised that he had put a planning application in previously but was advised by the planning department that they would like to see a bigger plan which was what he had now submitted.

- 12) **Reports** – no reports received.
- 13) **Highways** – Cllr James asked if anyone knew what had happened to the boundary stone at Mire House. The stone had Underskiddaw on one side and Bassenthwaite on the other and had not been seen since highways had installed the new culvert there. Above The Old Vicarage, between the Church and Highside, water was running onto the road and causing problems especially when it was icy - culvert in the field requires cleaned out. The Rake & Park Wood drains are clear but the pipes between are blocked. Resolved: - Clerk to report all the above to highways.
- 14) **Parish Room Refurbishment** – Cllr McMillan reported the lottery were happy with the lease and the grant had been transferred to the Parish Room Committee. Money had been paid into the Lottery account and £14,000.00 of invoices have now been paid from it. The Steering Group are to meet with the Quantity Surveyor & Architect to go through the plans, tenders etc. Grants have been received/approved from the Cumbria Community Foundation £5000.00 & The Hadfield Trust £3700.00 and grants pending are £2000.00 from Cumbria County Council for hearing loops and Cumbria Waste Management. Closing of the road while the building work was being carried was discussed and Cllr James advised that it would be advisable to discuss the situation with highways and if necessary arrange a site visit.
- 15) **Telephone Box Defibrillators** – the defibrillator is now up and running. Cllr Reb advised that she was currently carrying out the weekly checks and updating the website with Cllr Harrop also being

signed-up and available as and when required. Signs on noticeboards, in the pub and at the bus stop advise where the defibrillator is located. There are still transfers to be added to the phone box but the box had been fully cleaned. It was stated that the cabinet was still loose – clerk to again report to the Community Heartbeat Trust. It was agreed that the annual maintenance package was required but not the insurance – clerk to action.

- 16) Hearse House** – Cllr Stephens reported that he had been approached by the Rev Streatfield & Alan Bowe (church warden) to advise him that they proposed to sell the church room in the second half of 2017. As the hearse house adjoins the church, it would help the sale and increase the value, if it was included in the sale. Rev Streatfield & Mr Bowe said that the proceeds of the sale would go to the local Binsey district and would not go elsewhere. Options for the Hearse House discussed were; do nothing/retain the house, sell to the church, sell independently of the church sale, donate to the church and take a percentage of the sale or donate to the church. It was agreed that the Hearse House should not be given to the church but that it should be sold and to maximise its value to the parish the sale should be alongside the sale of the church room. It was agreed that Cllr Stephens draft a letter to Rev Streatfield stating that the parish council agree that the hearse house should be sold alongside the church room with an appropriate sale value being refunded to the parish council to be used for benefit of the parish.
- 17) 2016 Christmas Tree** - Cllr James reported that Mr Keith Fisher of Higham Estate had very generously donated this year's Christmas tree for the village green. Peter Sibson had very kindly sourced the tree and agreed to transport it to site. It was hoped that the tree would be put up on Monday/Tuesday of this week. The lights would be on from the 7th of December to the 6th of January from 3pm – 11pm. Don Lomax had pat tested the lights etc. Letters of thanks to be sent to Mr Fisher & Mr Sibson and acknowledgment to be included in the next Binsey Link.
- 18) Items for next Agenda** - new items to be with the clerk by Tuesday the 24th of January 2017.
- 19) Date of Next Meeting** - it was noted that the next meeting of the Parish Council would be on Thursday the 2nd of February 2017.

The chair closed the meeting at 9.15pm.