

# Bassenthwaite Parish Council

Minutes of Bassenthwaite Annual Parish Council Meeting  
held in the Parish Room Bassenthwaite on Thursday 12th May 2016 following the  
Annual Parish meeting.

Bass min 112 AGM

The meeting started at 7.25pm.

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**Councillors Present:** John Stephens, Robert James, Helen Reb, Norman Harrop, Jonathan Mattinson & Sarah Langcake.

**Also Present:** Alan Bowness (County Councillor) & Elizabeth Clark (Clerk).

**1) To Elect a Chairman of the Council**

Cllr James proposed and Cllr Harrop seconded that Cllr Stephens be elected as Chair for the 2016/2017 council year.

**2) To receive the Chairman's declaration of acceptance of office**

Cllr Stephens signed the Chairman's declaration of acceptance of office.

**3) To appoint a Vice-Chairman of the Council**

Cllr James proposed and Cllr Stephens seconded that Cllr Armstrong be appointed as Vice-Chair for the 2016/2017 council year.

**4) Apologies** – received from Cllr McMillan, Cllr Armstrong, Allerdale Borough Councillor Grainger & PCSO Smith

**5) Minutes** Resolved - that the Chairman sign as a correct record minutes of the Parish Council meeting held on the 7th April 2016.

**6) Chairman's Announcements**

a) The Lake District Paddle Boarders are arranging a get together on Lake Bassenthwaite on the 27<sup>th</sup> – 29<sup>th</sup> of May.

b) The next 'North Distinctive Area Tour' is to be held on Tuesday the 14<sup>th</sup> of June between 9.30am and 3.30pm based at Braithwaite Institute. The theme of the day is to raise awareness about the work taking place locally to identify additional flood protection measures for Cumbria Communities affected by extreme weather events. Places to be reserved before the 6<sup>th</sup> June 2016.

c) The new 'Highways Hotline' number is 0300 303 2992.

**7) Public Participation** – no members of the public present.

**8) Requests for dispensations** - no requests for dispensations received.

**9) Declaration of Interests** - no declarations of interest received.

**10) Cumbria Constabulary** - An emailed report from PCSO Smith stated that there had been no reported incidents in the parish since the last meeting. Clerk to advise PCSO Smith about the parking issue at Chapel junction.

**11) To appoint Committees and Sub-Committees** - the Committees are as follows:-

**Green Committee** - Cllr James, Cllr Mattinson & Cllr Reb.

**Parish Room Committee** – Cllr Stephens & Cllr McMillan.

**Quarry Committee** – Cllr James, Cllr Armstrong & Cllr Langcake.

**12) To appoint representatives to outside bodies**

CCC Highways – Cllr James.

Derwent 7 Transport Committee – Cllr Reb & Cllr Langcake.

**13) Risk Assessment and Insurance**

No changes to report with regards to the insurance cover but clerk to question what happens in the transition period when the parish room is demolished and whilst the replacement is built.

**14) Financial Report** - the Annual Report shows a total balance of £15,982.31 as at 31<sup>st</sup> March 2016 – *Approved*.

**15) Annual Return for the year ended 31<sup>st</sup> March 2015**

- a) The Annual Governance Statement for 2015/16 was completed & signed by the Chairman and the Responsible Financial Officer.
- b) The Chairman and the Responsible Financial Officer were authorised by the council to sign the Accounting Statements 2015/16 of the Annual Return.
- c) Chairman and the Responsible Financial Officer were authorised by the council to sign the accounts book for the year ending 31<sup>st</sup> March 2016.

**16) Payment of Accounts**

The council approved the following payments: -

- |   |          |
|---|----------|
| a) Bassenthwaite Parish Room Management Committee – Business Rates 2016 | £ 139.16 |
| b) Bassenthwaite Parish Room Management Committee – Water Rates 2016    | £ 111.85 |
| c) CALC – Annual Membership   | £ 157.00 |
| d) Zurich Insurance – Insurance Cover 01/06/16 – 31/05/17               | £ 821.08 |
| e) Steve Skelton Electrical Contracting Ltd (BIG Account)               | £ 101.46 |

The following receipts received were noted;

- |   |          |
|---|----------|
| a) Electricity North West (Wayleaves)                             | £ 36.02  |
| b) Allerdale Borough Council (1 <sup>st</sup> Precept Instalment) | £3675.00 |
| c) Allerdale Borough Council (CTRS Grant)                         | £ 44.00  |

**17) Financial Statement**

The financial statement to show a balance of £17,943.61 as at 12.05.16 on the three PC accounts – *Approved*.

**18) Reports**

Cllr Stephens reported he had attended the Derwent 7 meeting held on the 25<sup>th</sup> of April where there had been a presentation from the LDNPA on the outcomes of the feasibility study on the Derwentwater Jetties and Cycleway. It was noted that nothing had yet been decided on either of these. Other items discussed were the application for permission of a permanent car park in the location of the temporary car park at Catbells and a letter was to be forwarded in support of the Keswick hospital staying open.

**19) Parish Councillor Vacancy**

It was noted that there was currently one parish councillor vacancy.

## **20) Planning**

- a) **App No. 7/2016/2090** – Create a metalled access and turning area – Dubwath Wood, Bassenthwaite – *clerk to advise the LDNPA that this area was called Burthwaite Wood not Dubwath, no objection following this correction.*
- b) **App No. 7/2016/2027** – Development of a water supply connection from Thirlmere to West Cumbria comprising of (within the LDNP) – a) a twin underground pipeline from Bridge End Water Treatment Works, Thirlmere to land off the A295 near Bridecrake; b) a single underground pipeline to the north of Blindcrake between Williamsgate & Quarry Hill; c) the slip-lining (renewal of existing pipeline) of a section of existing water pipeline from Southwaite Farm, Cockermouth & Cornhow Water Treatment Works, Loweswater; d) the decommissioning of Cornhow WTW and Ennerdale incorporating the development of associated kiosks, valve chambers, excavation and landscaping, temporary vehicular accesses, working areas, compounds, hard standing and other associated development along the route – Bridge End Water Treatment Works, Keswick – *No objection, clerk to notify LDNPA.*
- c) **App No. 7/2016/2036** – Extension to existing spa to form new lounge area and external terrace. Construction of freestanding sauna building and spa garden seating area – Armathwaite Hall Hotel, Bassenthwaite – **Granted by LDNPA 1 April 2016.**
- d) **App No. 7/2015/2309** – Agricultural shed for storage of fodder and machinery and the occasional overnight sheep housing – Field 9367 near Castle Inn Hotel, Bassenthwaite – **Granted by LDNPA 30 March 2016.**
- e) **App No. 7/2016/2063** – Single dwelling house – Kiln Hill Cottage, Bassenthwaite – **Withdrawn.**

## **21) Highways**

Cllr Bowness reported that the gully cleaning was now back in house and would operate out of the highways department. He advised he had spoken to David Harrison of highways about dismantling the damaged signpost at Bass Chapel so it could be repaired. Councillors discussed that if highways could dismantle the sign the parish council could arrange for it to be repaired/welded and painted and then highways could reinstate it. Cllr James stated he had again reported that the mirror at Bass Chapel required cleaning and reflectors reapplied. It was noted that Cllr James had painted the goal posts on the Green.

## **22) Parish Room Refurbishment**

Cllr Stephens advised that it would be the end of July at the latest before they have a decision from the Lottery Fund.

## **23) Flooding**

Cllr Stephens reported that he had met with Adrian Bacon of the Environment Agency and Adrian had stated he would be recommending dredging of the beck.

## **24) Items for next Agenda**

New items to be with the clerk by Monday 23<sup>th</sup> of May 2016.

## **25) Date of Next Meeting**

It was noted that the next meeting would be Thursday 2<sup>nd</sup> June 2016.

The meeting closed at 8.28pm.