

# Bassenthwaite Parish Council

## Minutes of the Bassenthwaite Parish Council Meeting

held in the Methodist Chapel on Thursday 7<sup>th</sup> September 2017 at 7.30pm.

Bass meeting 126

**Councillors Present:** R James, S Langcake, K Armstrong, N Harrop, H Reb, J Mattinson & K McMillan.

**Also Present:** A Bowness (Cumbria County Councillor) & E Clark (Clerk).

The meeting was chaired by the Vice-Chairman Cllr Harrop in Cllr Stephens absence.

- 1) **Apologies** - Apologies for absence were received & accepted from Cllr Stephens, Cllr Trafford & Cllr Grainger (Allerdale Borough Councillor)
- 2) **Minutes** - Resolved – that the Chair sign the minutes of the Parish Council meeting held on 3rd August 2017.
- 3) **Public Participation** – no members of the public present.
- 4) **Requests for Dispensations** - There were no requests for dispensations.
- 5) **Declaration of Interests** – There were no declarations of interest.
- 6) **Cumbria Constabulary** - PCSO 5356 Smith was not present at the meeting. The clerk advised that the police crime website was still not up to date (only up to June) so could not yet be utilised.
- 7) **Chairman's Announcements**
  - a) The Allerdale Three-tier meeting incorporating the annual meeting of the Allerdale district of the Cumbria Association of Local Councils is to be held on Tuesday the 19<sup>th</sup> of September at 7pm at Cockermouth Town Hall.
  - b) The CALC AGM will be held at the Carlisle Race Course on Saturday the 18<sup>th</sup> of November, the Police & Crime Commissioner Peter McCall is the guest speaker.
  - c) With the Lake District having just gained UNESCO World Heritage Site status a programme of World Heritage Site guided bike rides have been organised to promote the new Lakes World Heritage status. For further information and to book your free place please see [www.letsride.co.uk](http://www.letsride.co.uk)
- 8) **Payment of Accounts** – the following payments were considered & approved for payment;

a) ISS – Grounds Maintenance	£177.36
b) BDO – External Audit Fee	£120.00
c) E Clark – Clerk's Salary	
E Clark – Expenses (postage 16.72, Stationary 2.00, Phone 82p)	£ 19.54
d) HM Revenue & Customs – PAYE	£106.00
e) CALC – Common Land Training for Cllr Stephens	£ 75.00
f) Zurich Insurance – Parish Room Insurance	£472.68
- 9) **Receipts Received** - the following receipts received were noted;

a) Pinfold Parking	£ 70.00
b) Green Farm Cottage – Wayleave	£ 10.00
- 10) **Audit for the Year Ended 31<sup>st</sup> March 2017** – the annual return including certificate was approved and accepted by the council. There were no matters which came to the auditors' attention that required the issuing of a separate additional issues arising report.

11) **Financial Report** - The balance as at the 7<sup>th</sup> of September 2017 is £14681.75 on all three PC accounts – *Approved*.

12) **Planning**

a) **App Ref No: 7/2017/2177** – Cover over existing midden – Chapel farm, Bassenthwaite – **LDNPA APPROVAL OF DEVELOPMENT 2<sup>nd</sup> AUGUST 2017.**

b) **App Ref No: 7/2017/2112** - 2 Storey extensions to rear/side of property to give increased living space and additional bedroom with en-suite – Orchard Cottage - LDNPA **APPROVED 23<sup>rd</sup> AUGUST 2017.**

The following application was received after the issue of the agenda;

c) **App Ref No. 7/2017/2042** - Engineering operation for the installation of a new sewage treatment plant and maintenance lorry pull in - Bassenfell Manor, Bassenthwaite to Junction with A591 Kilnhill – **No Objection.**

13) **Highways** – Cllr Bowness advised that there had been an addition to the County Council’s ‘HIMS’ system. Road closures in the parish were discussed and it was agreed that having road closure information available and accessible on the internet would be useful. Cllr James reported that the street light outside Cooper Dub (no 4), was still inoperative so he had again reported it and the highways gully cleaner had been working from Highside to Peter House. It was questioned if the temporary 30mph outside Bass Chapel could be made permanent and it was advised it should be monitored to see if it makes any difference. It was noted that lorries, vans etc were driving over the shallow drain on the Village Green outside the Methodist Chapel and it was suggested that concrete blocks be used to protect the drain. Cllr Harrop advised that he had now sourced new flagstones and hoped to have them fitted and levelled outside the old phone box before the next meeting. John Langcake was thanked for supplying the flagstones free of charge.

14) **Reports** – no reports received.

15) **Parish Room Refurbishment** – on Tuesday the 5<sup>th</sup> of September the parish room was handed over to the Parish Room Committee and deemed suitable for use. There were still a few outstanding items to do like the curtains in the main hall but in general it was on the home straight. The audio/visual system had been installed in the last few days. The coordinator Holly Stephenson had now been employed for over a month and was currently updating the parish room section of the website and organising the grand opening which is to be held on the 14<sup>th</sup> of October. Cow protector bars have been purchased for the windows but Cllr Mattinson advised that they would not be necessary, the erection of fencing back from the building would be sufficient. It was noted that the boundary was the building and not the fence. A large oak chest from 1894 which belonged to Parish Council would be positioned in the parish room. The insurance cover for the parish room was approved but it was thought that it would need re-addressed in the near future.

16) **Items for next Agenda** - new items to be with the clerk by Wednesday the 27th of September 2017.

17) **Date of Next Meeting** – it was noted that the next meeting of the Parish Council would be on Thursday the 5<sup>th</sup> of October 2017.

*The chair closed the meeting at 8.20pm.*