BASSENTHWAITE PARISH COUNCIL

**Clerk:** Ms Becx Carter, 40 Windebrowe Avenue, Keswick, Cumbria, CA12 4JA – [bassenthwaiteparishcouncil@hotmail.com](mailto:bassenthwaiteparishcouncil@hotmail.com) 077866 78283

**Minutes of the Bassenthwaite Parish Council Meeting held at Bassenthwaite Village Hall Thursday 2nd November 2023 at 19:30**

**Parish Councillors present:** Cllr C Grace, Cllr J Mattinson, Cllr B Cooper-Holmes, Cllr L Briggs, Cllr K Armstrong, Cllr D Cannon

**Others:** Becx Carter (Clerk), Cllr J Perry (Cumberland)

**Apologies:** Cllr S Langcake (Family Commitments)

**Absent:** Cllr E Trafford

With 6 Councillors present the meeting was quorate (quorum is 3)

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| 1 | Apologies  Resolved by all present that apologies be received and accepted from the above Councillors |
| 2 | To appoint a Chairperson for the duration of this meeting/remainder of the current yearResolved by all present that Cllr K Armstrong be appointed as Chairperson for the duration of this meeting.Cllr K Armstrong completed the Chair’s Declaration of Acceptance of Office and this was witnessed by the Clerk as RFO of the Council.Action: Clerk to agenda the role of Chair Person for the December 2023 meeting. |
| 3 | Minutes of last Bassenthwaite Parish Council meeting The Chairperson was authorised to sign, as a correct record, the minutes of the Parish Council Meeting held on 5th October 2023 (*previously circulated)* |
| 4 | **Declarations of Interest/requests for dispensation**   1. *Register of Interests*   The Clerk noted that Cumberland Council have not yet received DPI forms from:  Edward Trafford  **Action: Cllr E Trafford to complete his and return it to the Clerk as a matter of urgency**   1. *To declare any personal interests in items on the agenda and their nature*   None   1. *To declare any prejudicial interests in items on the agenda*   None   1. *To make any requests for dispensation*   None |
| 5 | Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960) None |
| 6 | Public ParticipationNone |
| 7 | Cumberland Council updateCllr J Perry attended and provided the following update.Garden waste collections have been extended by 3 weeks until the 17th November 2023 (aligns with Copeland) which is less than in previous years.Cumberland held their network launch for the Lakes to Sea Community Panel in late October and this was well attended. Cumberland Cllr J Perry will keep the Parish Council updated on relevant issues.Green to Grow Conference was held at Energus focusing on the launch of the Food Cumberland Strategic Framework, this is available on the Cumberland Website if members want to read it. Progress on the delivery of the strategy is going to be reviewed on a 6 monthly basis, currently Cumberland are wanting to collect baseline data.Bassenthwaite Parish Councillors noted that there didn’t seem to have been much press coverage of this collation of baseline data.A ‘Solar Made Easy’ meeting will take place on the 27th November at 19:00 in Bothel Village Hall if anyone is interested to attend.8th December 2023 Friends of Lake District are holding a dark skies lighting event in Keswick at the Crosthwaite Parish Rooms and is an opportunity to discuss wildlife friendly lighting. |
| 8 | **Planning Applications**  None |
| 9 | Planning Decisions*To receive the below decisions* None |
| 10 | Highways & Parish Maintenance  1. *Mirror signage at School Road Junction*   Cumberland Council have confirmed that they won’t be taking any further action at this point. The sign advising drivers to observe the mirror is correctly positioned and is there to supplement the give way signage. To move it further back would mean it loses its relevance and is potentially missed or forgotten about in the remaining distance. Furthermore, drivers should not be approaching this junction at anything other than minimal speed.  Unfortunately, there is no scope to make the change to the markings from ‘give way’ to STOP as ultimately drivers have a responsibility to drive with due care and it should be obvious from the layout and geometry of the junction that it is necessary to stop rather than emerge without doing so. Drivers should be considering their movements very carefully.  It was noted that footpath from the old telephone kiosk on the village green is being obscured by parking and this is of local concern.  All Highways matters should be reported to Cumberland Council via:  <https://www.cumberland.gov.uk/parking-roads-and-transport/streets-roads-and-pavements/road-maintenance-closures-and-improvements/report-problem-street-or-road> |
| 11 | To consider applications for co-option (1 seat) None |
| 12 | **Financial Matters**   1. To consider and authorise the below payments:   **Resolved** by all present that below payments were approved/ratified as per the below table   |  |  |  | | --- | --- | --- | | **PAYEE** | **Budget line** | **Value** | | Tivoli Group Ltd Oct | Maintenance Services | £241.06 | | Becx Carter | Oct Salary | £263.61 | | HMRC | PAYE | £65.80 | | Becx Carter | Expenses | £33.90 | | Gordon Oliver | Beck Edge Maintenance 2023 | £550.00 |  1. To note the Cash Book to date   **Resolved** by all present that the cashbook balance at the 20th October 2023 was £6,416.03  **Action: Clerk to include balances of savings accounts on future financial reports**   1. To consider reducing the number of bank accounts the Parish Council has   **Resolved** by all present that the Cumberland Savings Account be closed with immediate effect.  **Action: Clerk to obtain these papers and agenda for signing at the December 2023 meeting.** |
| 13 | **Councillor Reports**   1. Village Green Committee   The Clerk confirmed that the actions from the October 2023 meeting were still in progress and an update would be provided to the Council once the legal advice had been received, and the quotations for the surveying of trees received. Currently the Clerk is awaiting a response from Cumberland Council on if the byelaw that is believed to exist on the Village Green is active.  **Action: Clerk to continue with these actions.**  It was noted that the avenue of trees on the village green may need the lower part of the trees cutting back as they have done previously to improve highways visibility.   1. Parish Owned Land Committee   **Action: Clerk to look to obtain quotes for tree surveys on any areas of Parish Land that have trees on.**   1. Playareas Committee   No further updates were received. |
| 14 | **Advertisement of Clerk Vacancy**  The Locum Clerk advised that this should be deferred until the New Year when some of the identified issues have been rectified (Village Green/Website etc).  **Resolved** by all present that this be deferred until the New Year. |
| 15 | **Correspondence Received**  All was noted as received |
| 16 | **Date of next meeting**  **Resolved** by all present that the next meeting date be set as  Thursday 7th December 2023 19:00- Bassenthwaite Village Hall  **Resolved** by all present that the meeting start time be bought forward to 19:00 to allow for all to be travelling earlier on Winter evenings.  No meeting in January  **Cllr J Mattinson & Cllr C Grace gave their apologies for Dec meeting (personal commitments)** |