## **Bassenthwaite Parish Council**

Minutes of the Bassenthwaite Parish Council Meeting held in the Methodist Chapel on Thursday  $2^{nd}$  March 2017 at 7.30pm.

Bass meeting 121

Councillors Present: J Stephens, R James, E Trafford, S Langcake, K Armstrong & J Mattinson.

- 1) <u>Apologies</u> Apologies for absence were received from Cllrs McMillan, Reb, Harrop, PCSO Smith & Cllr Bowness (Cumbria County Councillor).
- 2) Minutes Resolved that the Chair sign the minutes of the Parish Council meeting held on 2<sup>nd</sup> February 2017.
- 3) Public Participation no members of the public present.
- 4) Requests for Dispensations There were no requests for dispensations.
- 5) Declaration of Interests Cllr Langcake declared an interest in item no. 11e, ref no: 7/2017/2030.
- 6) <u>Cumbria Constabulary</u> PCSO 5356 Smith apologised for being unable to attend the meeting and advised that there were no major incidents to report. It was noted that the police crime website was still not up to date (only up to December) so could not yet be utilised.

## 7) Chairman's Announcements

- a) The Local Government Boundary Commission for England has published draft recommendations on the future electoral arrangements for Allerdale Borough Council. The consultation closes on the 3<sup>rd</sup> of April 2017. To view and have your say please see https://www.lgbce.org.uk.
- **b)** A representative from United Utilities will attend the next meeting of the Parish Council (6<sup>th</sup> April) to give an update on the proposed major water supply project that will link Thirlmere Reservoir with West Cumbria.
- c) The next Lake District National Park Parish Forum will be held at Thirlmere Recreation Hall on Monday the 13<sup>th</sup> of March 2017 at 7pm.
- d) A letter of thanks has been received from the Great North Air Ambulance for the parish council's donation of £25.00
- 8) Payment of Accounts the following payments were considered & approved for payment;
  - a) E Clark Clerk's Salary (01/01/17 31/03/17)

b) Expenses - Postage 16.41, Stationary 2.80 Printer Ink 23.70 £ 42.91

c) HM Revenue & Customs (PAYE) £106.00

d) Steve Sowerby - Grasscutting £320.00

9) <u>Financial Report</u> - The balance as at the 2<sup>nd</sup> of March 2017 is £13113.64 on all three PC accounts – *Approved*. The bank reconciliation as at the 18<sup>th</sup> of February - Approved

## 10) Annual Audit Review

- a) The Risk Assessment Document was considered and approved.
- b) The Effectiveness of Internal Audit document was considered and approved.
- c) The Asset Register was considered and approved *clerk to make enquiries with CALC regarding the Parish Room asset cost now it was being rebuilt.*
- d) It was agreed that the fidelity Guarantee was sufficient for this year at £50,000.

## 11) Planning

- a) App Ref No: 7/2016/2315 Shed (retrospective) and covering of quarry floor resubmission of 7/2016/2186 Bank Wood, North Row Approved by the LDNPA.
- b) App Ref No: 7/2016/2317 Proposed repairs and refurbishment works The Dower House, Scarness Listed Building Consent Approved by the LDNPA.
- c) App Ref No: 7/2017/2029 Proposed externally mounted LPG tank The Dower House, Scarness No Objection from the Parish Council
- d) App Ref No: 7/2017/2025 Replacement of existing conservatory glazed roof and walls with new glazed walls and enclosed roof Castle Inn Hotel, Bassenthwaite No Objection from the Parish Council.

Cllr Langcake left the meeting while the next item was discussed.

- e) App Ref No: 7/2017/2030 Change of use of farmland to station 3 holiday caravan sites with access road, associated hardstanding and pipework to diversify to help sustain the farming business resubmission of 7/2016/2288 Highmoss, Bassenthwaite Unanimous Support from the Parish Council.
- f) App Ref No: PB/2016/0061- Proposed removal of public payphone Phone box outside Castle Inn, Bassenthwaite No Objection from the Parish Council.
- 12) Reports no reports received.
- 13) <u>Highways</u> Cllr James reported that the sign at Bass Chapel still required repaired, the 'give way' sign at High side had been repaired, the Ouse Bridge step etc had been repaired and the road had been marked out to be patched. The site meeting on School Road to discuss the cutting back of the edge of the road had still not been arranged clerk to follow up on. The gutter between the Village and High Close is overflowing onto the road. The road towards the top of Park Wood has been barriered off but not yet repaired. Street light number 5 had been repaired. The defibrillator sign had been damaged with the wind but had now been repaired. The pot hole on the A591 had been repaired. A drain has sunk on The Rake road. Clerk to follow up on the proposed two extra dog bins which have not yet been installed.
- **14)** Parish Room Refurbishment no update received. The Parish council representative for the parish room committee to be considered at the next meeting.
- 15) <u>Stagecoach Service 73/73A</u> an email from the Transport Services advised that they had been supplied with Stagecoach's summer timetables which start from the 8<sup>th</sup> of April. Most services will have similar timetables to 2016, with some slight improvements or reductions in service, mainly related to days of operation. It was resolved that the clerk request copies of the new timetable and they be displayed in relevant places and on the parish website.
- 16) Items for next Agenda new items to be with the clerk by Thursday the 30<sup>th</sup> of March 2017.
- 17) <u>Date of Next Meeting</u> it was noted that the next meeting of the Parish Council would be on Thursday the 6<sup>th</sup> of April 2017.

The chair closed the meeting at 8.30 pm.