

# Bassenthwaite Parish Council

## Minutes of the Bassenthwaite Parish Council Meeting held in the Parish Room on Thursday 1<sup>st</sup> September 2016 at 7.30pm.

Bass meeting 116

**Councillors Present:** J Stephens, R James, H Reb, K Armstrong, N Harrop, K McMillan.

**Also Present:** E Clark (Clerk), M Grainger (Allerdale Borough Councillor) & E Trafford.

- 1) **Apologies** - Apologies for absence were received from Cllr Bowness (Cumbria County Councillor) & PCSO Smith
- 2) **Minutes** - Resolved – that the Chair sign the minutes of the Parish Council meeting held on 4<sup>th</sup> August 2016.
- 3) **Public Participation** – no comments or representations from members of the public present.
- 4) **Requests for Dispensations** - There were no requests for dispensations.
- 5) **Declaration of Interests** - No interests were declared.
- 6) **Cumbria Constabulary** - PCSO 5356 Smith apologised for being unable to attend the meeting but forwarded the following report; there have been 3 incidents reported to the Police for the area since the last meeting. An overview of the incidents reported are; On the 22<sup>nd</sup> of August 2016, a caller reported vehicles parked at the junction with the A591 causing problems and possible obstruction. An officer attended and reported no obstructions and no issues at the junction. On the 27<sup>th</sup> of August 2016, a VW van was reported to police heading westbound on the A66 by Bassenthwaite Lake driving in a dangerous manner. Police attended, no offences were disclosed and a negative breath test was provided. On the 29<sup>th</sup> of August 2016, the theft of a jacket was reported to police after it had been left on the back of a chair in a function room of a local hotel. The caller suspected the jacket had been stolen as it had been left there overnight. The jacket contained a black leather wallet with cards, cash and a driving license. Police attended and investigations are ongoing.
- 7) **Chairman's Announcements** – no announcements received.
- 8) **Payment of Accounts** – the following payments were approved for payment;

a) ISS – Grounds Maintenance - July	£ 172.20
b) BDO – External Audit Fee	£ 240.00
c) E Clark Clerk's Salary & Expenses	
Postage & Stationary	£ 28.79
d) HM Revenue & Customs – PAYE	£ 106.00
e) Mr J Stephens – Paint for Bench (not on the agenda)	£ 15.30
- It was agreed that the payment of £2370.00 to The Community Heartbeat Trust Ltd for the defibrillator be paid at the next meeting as although the cabinet had been fitted in the telephone box it hadn't been confirmed that the defibrillator was in the cabinet.
- 9) **Receipt Received** – the following receipt received was noted;

a) Green Farm Cottage – Wayleaves	£ 10.00
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- 10) **Audit for the Year Ended 31<sup>st</sup> March 2016** – the annual return, certificate and audit opinion that there were no matters arising were approved and accepted by the council.
- 11) **Financial Report** - The balance as at the 1<sup>st</sup> of September 2016 is £13,208.35 on all three PC accounts – *Approved*. The bank reconciliation as at the 18<sup>th</sup> of August 2016 – *Approved*.

## 12) **Planning**

- a) **App Ref No: 7/2016/2186** – shed (retrospective) and covering of quarry floor – Bank Wood, North Row – *it was unanimously agreed that the parish council support this application.*
  
- b) **App Ref No: 7/2016/2027** – (amended plans & supplementary information) development of a water supply connection from Thirlmere to West Cumbria comprising of (within the Lake District National Park) - a) a twin underground pipeline from Bridge End Water Treatment Works, Thirlmere to land off the A595 near Blindcrake; b) a single underground pipeline to the north of Blindcrake between Williamsgate and Quarry Hill; c) the slip-lining (renewal of existing pipeline) of a section of existing water pipeline from Southwaite Farm, Cockermouth and Cornhow Water Treatment Works, Loweswater; d) the decommissioning of Cornhow WTW and Ennerdale incorporating the development of associated kiosks, valve chambers, excavation and landscaping, temporary vehicular accesses, working areas, compounds, hard standing and other associated development along the route- Bridge End Water Treatment Works, Keswick, Cumbria – *the parish council have no objection to this application.*
  
- c) **App Ref No: 7/2016/2125** – conservatory and garage extension to existing detached bungalow – North Downs, Bassenthwaite – **GRANTED BY LDNPA on 14/06/16.**
  
- d) **App Ref No: 7/2016/2140** – use of a single residential dwelling (falling within use class C3) occupied for holiday purposes – Kiln Hill Cottage, Bassenthwaite – **CERTIFICATE OF LAWFUL USE OR DEVELOPMENT BY LDNPA on 15/07/16.**

13) **Reports** – no reports received.

14) **Beck Side Repair** – it was noted that a further quote to carry out the required work had not yet been received. It was agreed to wait for a reply from Cllr Bowness and for the clerk to ask CALC to circulate the information to other councils in the hope that they may be able to recommend other companies that could be approached for a quote. It was resolved that if no other quotes were obtainable the Mayson Bros price of £1284.00 plus vat should be accepted.

15) **Maintenance of Parish Council Trees** – it was stated that a couple of trees were growing into the street lights, one tree was definitely the responsibility of the parish council and the other was on a public right of way. Cllr Stephens advised that he would resolve the tree issue. It was also discussed that the trees on the green would soon need trimming. It was reported that highways had marked up some of the parish lights to be replaced with LED lights but then realised that the lights belonged to Allerdale and not them.

16) **Telephone Box Defibrillators** – the date for the defibrillator seminar was agreed as Thursday the 20<sup>th</sup> of October – clerk to verify the date with Community Heartbeat. Cllr Stephens to advertise the event by posters on the parish noticeboards, Binsey Link & website. Cllr Reb volunteered to carry out the weekly defibrillator checks with Cllr Harrop & Cllr McMillan offering to cover any period when Cllr Reb was unavailable. It was discussed that the telephone box was in need of a clean and it was decided that councillors would manage this themselves. It was agreed that the telephone box door does not need to be replaced as it is easier without it. Clerk to ask if the telephone box stickers can be removed and defibrillator stickers applied.

17) **Highways** – the hedge outside Rose Cottage has become overgrown and is obstructing the pavement – clerk to write to owner to ask for it to be trimmed. Water is again running out of the field between North Road End and Bassenfell entrance – clerk to advise highways. Fast traffic along the Park Wood Road upto the Kestral Lodge Campsite is causing a danger to pedestrians – clerk to advise highways.

18) **Parish Councillor Vacancy** – Cllr James proposed & Cllr McMillan seconded that Edward Trafford be co-opted onto the parish council, all members were in favour. Mr Trafford completed and signed the declaration of acceptance of office and registration of financial and other interests forms. The Chairman welcomed Mr Trafford to the Parish Council.

**19) Parish Room Refurbishment** – Cartmell Shepherd, who deal with charity type work and have dealt with lottery applications, have been asked to compile the lease in place of Oglethorpe & Broatch. The minutes of the last meeting showing the pc agreeing to lease the land and buildings to the parish room charity have been forwarded to the Lottery and they are happy to proceed with the relevant paperwork while the lease is being put in place. A landowner has agreed to rent land opposite the parish room at a price of £200 per acre per week to be used as a compound for storage. About one eighth of an acre will be required. Grants are currently being sought from various sources for the funding shortfall.

**20) Items for next Agenda** - new items to be with the clerk by Monday the 26<sup>th</sup> of September 2016.

**21) Date of Next Meeting** - it was noted that the next meeting of the Parish Council would be on Thursday the 6<sup>th</sup> of October 2016.

*The chair closed the meeting at 9.05 pm.*