

Bassenthwaite Parish Council

Minutes of Bassenthwaite Annual Parish Council Meeting held in the Methodist Chapel, Bassenthwaite on Wednesday 24th May 2017 following the Annual Parish meeting.

Bass min 123 AGM

The meeting started at 7.10pm.

Councillors Present: John Stephens, Robert James, Helen Reb, Norman Harrop, Jonathan Mattinson & Keith McMillan.

Also Present: Malcolm Grainger (Allerdale Borough Councillor) & Elizabeth Clark (Clerk).

1) To Elect a Chairman of the Council

Cllr Reb proposed and Cllr McMillan seconded that Cllr Stephens be elected as Chair for the 2017/2018 council year.

2) To receive the Chairman's declaration of acceptance of office

Cllr Stephens signed the Chairman's declaration of acceptance of office.

3) To appoint a Vice-Chairman of the Council

Cllr James proposed and Cllr Reb seconded that Cllr Harrop be appointed as Vice-Chair for the 2017/2018 council year.

4) Apologies – received from Cllr Bowness (Cumbria County Councillor), PCSO Smith & Linda McMillan.

5) Minutes Resolved - that the Chairman sign as a correct record minutes of the Parish Council meeting held on the 6th April 2017.

6) Chairman's Announcements

- a) The Lake District National Park would like to know of any land or premises that could be considered suitable for future development over the next 15 years. Suggestions will assist with the review of the Local Plan and will help to identify sites within the National Park that may have potential for development. For further information see; www.lakedistrict.gov.uk/planning/call-for-sites. Suggestions must be received by 4pm on 2 June 2017.
- b) The launch date for the UU Legacy Pipeline fund has not yet been announced but when it is, all relevant Parish Councils and organisations / community interests groups will be informed officially. The LDNPA has made a commitment to hold a UU Legacy Fund meeting at Embleton Village Hall. UU have suggested that a panel will be set up to evaluate applications and it will be made up of the following representatives (this is not a definitive list): UU x 2, Copeland DC x 1, Allerdale BC x 1, LDNPA x 1, Parish rep i.e. CALC x 1, Local Nature Partnership x 1 & CCC x 1. The existing list of projects that Cath Johnson produced during 2016 was not a definitive list but a useful way of showing UU the scope and variety of projects within the construction footprint area.
- c) Following a recent announcement by NuGen to pause their project and conduct a strategic review, North West Coast Connections have also decided to pause their work.
- d) Information about the United Utilities West Cumbria Pipeline Project scheme, including schedule of work etc can be found at <http://cumbria.unitedutilities.com/thirlmere-link-mains.aspx>. Any comments or views on the proposals to be forwarded before the end of May.

- 7) **Public Participation** – no members of the public present.
- 8) **Requests for dispensations** - no requests for dispensations received.
- 9) **Declaration of Interests** - no declarations of interest received.
- 10) **Cumbria Constabulary** - An emailed report from PCSO Smith was circulated and it was noted that the website was still not up-to-date (showing upto March)
- 11) **To appoint Committees and Sub-Committees** - the Committees are as follows: -
Green Committee - Cllr James, Cllr Mattinson & Cllr Reb.
Parish Room Committee – Cllr McMillan & Cllr Reb
Quarry & Footpath Committee – Cllr James, Cllr Armstrong & Cllr Langcake.

Cllr Mattinson joined the meeting at 7.30pm

- 12) **To appoint representatives to outside bodies**
CCC Highways – Cllr James.
Derwent 7 – Cllr Stephens.
Transport Committee – Cllr Reb & Cllr Langcake.

13) **Risk Assessment and Insurance**

There were no extra risks and it was agreed that the insurance policy be renewed excluding the parish room, as whilst being rebuilt, it was covered by the builder's insurance cover. The parish room insurance value to be re-assessed once the building was completed and either added to the current parish council policy or a new policy.

14) **Annual Return for the year ended 31st March 2017**

- a) The Annual Governance Statement for 2016/17 was completed & signed by the Chairman and the Responsible Financial Officer.
- b) The Chairman and the Responsible Financial Officer were authorised by the council to sign the Accounting Statements 2016/17 of the Annual Return.
- c) Chairman and the Responsible Financial Officer were authorised by the council to sign the accounts book for the year ending 31st March 2017.

15) **Payment of Accounts**

The council approved the following payments: -

CALC (Annual Subscription)	£160.14
Mr R James (New Laminator £12.50 & Pouches £8.25)	£ 20.75
Community Heartbeat (Annual Membership)	£151.20
Lucy Oliver (Website Hosting 31/03/15 – 30/03/18)	£269.00
Mrs E Bell (Internal Auditor)	£ 25.00
Allerdale Borough Council (Annual Play Inspection)	£ 67.20
ISS (Grounds Maintenance April)	£177.36
Zurich Insurance	£357.32
Keswick & District Community First Responders (Donation)	£ 50.00*

* Following extra information received with regards to the four responders that cover the Bassenthwaite Parish, a £50.00 donation was proposed by Cllr Mattinson and seconded by Cllr McMillan.

The following receipts received were noted;

a) Electricity North West (Wayleaves)	£ 36.02
b) Allerdale Borough Council (1 st Precept Instalment)	£3675.00
c) Allerdale Borough Council (CTRS Grant)	£ 29.33

16) Financial Report

The financial statement to show a balance of £16,407.74 as at 18.04.17 on the three PC accounts – *Approved*.

17) Parish Council Bank Account

The relevant paperwork to open a Cumberland Building Society current & deposit account was completed by Cllrs Stephens, James, Reb & Mattinson (authorised cheque signatories). Cllr Stephens to make enquiries with the HSBC regarding closing the existing accounts and transferring the funds to the Cumberland.

18) Planning

- a) **App Ref No: 7/2017/2103** – The proposal is to build a dwelling house with garden area at the farm steading – Bassenthwaite Hall Farm, Bassenthwaite – **No objection to a building being on this site but councillors have concerns with regards to what the building might be i.e. entrance/exit, design, height, how it fits in with existence properties and an occupancy.**
- b) **App Ref No: 7/2017/2067** – Use of building, known as Little Orchard Cottage, and surrounding land for independent permanent residential purposes – Little Orchard Cottage, North Row, Bassenthwaite – **Certificate of Lawfulness Granted.**
- c) **App Ref No: 7/2017/2044** – Single storey domestic extension with alterations to existing dwelling - South Ing, Bassenthwaite - **Approved by the LDNPA 13/04/17.**
- d) **App Ref No: 7/2017/2098** – planning application for the addition of a first floor onto an existing flood damaged boathouse used & operated by the Calvert Trust. The works include repairs to the building and the provision of an external ramp. The proposal also includes the re-provision of a borehole for the water supply that was vandalised previously and for which an application will be made to the Environment Agency – Mirehouse, Underskiddaw – **No objection.**

The following application was a devolved decision by the clerk of **No Objection** after consultation with the chairman & councillors as the reply date was the 8th May 2017;

- e) **App Ref No: 7/2017/2086** – Extension & alterations to replace existing out-house – North Row Farm House, Bassenthwaite, CA12 4RG.

19) Reports

Cllr Stephens reported that at the end of April he had attended the AGM of the Derwent 7 when there was a presentation from the group involved in taking waste food from Keswick and turning it into energy in the form of Methane Gas. A £20,000.00 grant had been received by the group to investigate the feasibility of this. A presentation updating the Allerdale Area Profile for the Keswick area was also received. There was still funding to continue the Derwent 7 but the current chairman would only continue to be the chair until October in which time they would be looking for a new chair.

Cllr Reb advised that she had been in touch with Stagecoach as the current bus timetables showed incorrect information, it was confirmed that they would print out new timetables and consider the timetable at Castle Inn.

Cllr Grainger advised that Alan Smith, Allerdale Borough Council Leader, had asked if there was anything Bassenthwaite wanted/help with which would benefit the parish.

20) Highways

It was noted that only some of the pot holes and drains at Park Wood had been resolved and some would be repaired when the Walkmill Bridge was closed. It was agreed that an engineer be asked to make a site visit to look at the sign at Bass chapel and hopefully resolve the situation with either a new sign or a repair.

Cllr Grainger left the meeting – 8.30pm.

Some white lines need replaced and the solar/wind power signs need taken down as they are inoperative. The School Road has been resurfaced to seal it.

21) Parish Room Refurbishment

Cllr McMillan advised that there were two hard hats and high-viz for anyone who wanted to look round the parish room re-build, anyone interested would be very welcome. It was agreed that enquiries be made with UU to look at changing the field trough to a meter. The completion date for the parish room was the 15th of August 2017.

22) Website

Cllr Stephens reported that he had attended a website meeting on Monday of this week and it had been agreed that an advert for a hub-coordinator be put in the next Binsey Link. It was noted that the parish council would still update their part of the website.

23) Hearse House

Cllr Stephens advised that he had spoken with Alan Bowe & Peter Streatfield and proposed a 20/80% split on the sale of the Hearse House but they didn't agree with the suggestion and upheld the 10/90% split as being reasonable. Cllr Stephens proposed going ahead with the 10/90% split and Cllr James seconded it with 4 councillors in favour and 2 councillors abstaining.

24) Play Area Inspection Report

The play area annual inspection report was circulated and it was agreed that there was nothing major or requiring immediate attention, just minor recommendations which the parish council would address.

25) Cumbria Farmers Flood Group

A letter from the Cumbria Farmers Flood Group asked for the support of the parish council in its efforts to highlight the importance of infrastructure, habitat, flood alleviation in both rural & urban areas and getting the EA & the County Council to take a more proactive approach. It was unanimously agreed to support the group and Cllr Stephens was authorised to sign their letter of support.

26) Items for next Agenda

New items to be with the clerk by Monday 26th of June 2017.

27) Date of Next Meeting

It was noted that the next meeting would be Thursday 6th July 2017.

The meeting closed at 9.30pm.