

Bassenthwaite Parish Council

Minutes of the Bassenthwaite Parish Council Meeting

held in the Methodist Chapel on Thursday 6th July 2017 at 7.30pm.

Bass meeting 124 **Draft minutes to be ratified at the August Parish Council meeting.**

Councillors Present: R James, S Langcake, K Armstrong, N Harrop, E Trafford & J Mattinson.

Also Present: E Clark (Clerk).

In the absence of Cllr Stephens (Chairman), Cllr Harrop (Vice-Chairman) chaired the meeting.

- 1) **Apologies** - Apologies for absence were received & accepted from Cllrs McMillan, Reb & Stephens, & Cllr Bowness (Cumbria County Councillor).
- 2) **Minutes** - Resolved – that the Chair sign the minutes of the Parish Council meeting held on 24th May 2017.
- 3) **Public Participation** – no members of the public present.
- 4) **Requests for Dispensations** - There were no requests for dispensations.
- 5) **Declaration of Interests** – There were no declarations of interest.
- 6) **Cumbria Constabulary** - PCSO 5356 Smith was not present at the meeting. The clerk advised that the police crime website was still not up to date (only up to April) so could not yet be utilised.
- 7) **Chairman's Announcements**
 - a) A letter received from the Community First Responders thanks the parish council very much for the £50 donation towards the cost of a pager for responders in the parish.
 - b) The Local Government Boundary Commission has now completed its review of Allerdale Borough Council and a summary of the Commission's report setting out the final recommendations is available at www.lgbce.org.uk. For an online opinion survey which seeks feedback on the review processes and procedures, in order to identify improvements that can be made, please see; <http://www.lgbce.org.uk/about-us/lgbce-opinion-survey>.
 - c) Action with Communities in Cumbria have available a new Household Emergency Plan leaflet and are encouraging households across the county to consider what local risks may affect them and how to be better prepared. If required leaflets are available to all households in the parish.
 - d) The Lake District National Park Authority has advised of seven temporary closures of various rights of way in the Bassenthwaite and Underskiddaw Parishes. Five of these closures are in the Bassenthwaite Parish and include; Bridleway 206029 (Green Lane), Footpath 206023 (Mire House), footpath 206019 (Scarness) & Footpath 206041 (South of Green Lane).
 - e) The next meeting of the Derwent 7 is on Monday the 4th of September 2017 at 7pm.
- 8) **Payment of Accounts** – the following payments were considered & approved for payment;
 - a) E Clark Salary 01.04.17 – 30.06.17
 - E Clark Expenses (Postage 25.94 Stationary 27.99, 1&1 Domain 16.78) £ 70.71
 - b) ISS – Grounds Maintenance (April – Sept) £177.36
 - c) Bassenthwaite PCC – Grasscutting 1st Instalment £500.00
 - d) HMRC – PAYE £106.00
- 9) **Receipts Received** - the following receipts were noted;
 - a) Allerdale Borough Council – Refund of Overpaid Business Rates £ 22.49
 - b) HMRC – VAT Refund £ 971.91
 - c) Mr R Beaty - Allotments Rent £ 24.00

- 10) **Financial Report** - The balance as at the 7th of July 2017 is £14870.05 on all three PC accounts – *Approved*. The bank reconciliation as at the 18th of June 2017 – *Approved*. It was noted that a current and deposit account had now been opened with the Cumberland Building Society. A letter drafted to the HSBC, signed by Cllrs James & Mattinson to be forwarded to the HSBC to close the two accounts and transfer the funds to the Cumberland.
- 11) **Planning**
- a) **App Ref No: 7/2016/2290** – 3 no. New build local needs dwellings – Green Farm, Bassenthwaite – **Approved by LDNP 2 June 2017**.
 - b) **App Ref No: 7/2017/2030** – Change of use of farmland to station 3 static holiday caravans and access road, associated hardstanding and pipework to diversify to help sustain the farming business – resubmission of 7/2016/2288 – Highmoss, Bassenthwaite – **Approved by LDNP 12 April 2017**.
 - c) **App Ref No: 7/2017/2112** - 2 Storey extensions to rear/side of property to give increased living space and additional bedroom with en-suite – Orchard Cottage - **Cllrs unanimously agreed that they had No Objection in principal to this application but it must provide adequate off road parking for this property** (application received after the issue of the agenda).
- 12) **Reports** – no reports received.
- 13) **Squirrel Boxes** - it was suggested that feeding boxes for squirrels be put up in woodland across from the beck. Councillors were opposed to this idea as it could well result in squirrel deaths as they would have to cross the road (North Row) to get to the boxes.
- 14) **Highways** – Cllr James reported that an inoperative light (no. 18) outside Orchard Cottage had been repaired and the white lines at Stone Bridge & Park Wood had been renewed. An email from Phillip Groom of highways advised that the VAS signs were beyond economical repair and it was not economically viable to replace like-with-like so they would look at replacing them in due course with standard signage. With the cast iron sign, there were no funds to refurbish and replace the missing arm and broken arm (costs would be in the order of 5-6k) however a standard type sign pointing to Keswick could be fixed on the cast iron post if it was felt necessary. Councillors agreed that the VAS signs should be removed but would like to see a new post and signs to replace the old cast iron sign. Clerk to ask for a member of the highways team to attend a future parish council meeting to discuss all parish highway issues. The hedges outside Holly Bank are coming well over the road, as are all the hedges on the roads leading into the village. The flag stones from the road to the old telephone box (now housing defibrillator) are quite uneven – councillors to assess and resolve.
- 15) **Hearse House** - an emailed update advised that just over a week ago Smeatons had been asked to produce a draft set of sale particulars and an update on the sale value. As soon as this information was available it would be forwarded to the parish council for their approval.
- 16) **Parish Room Refurbishment** – no refurbishment update received. It was noted that there would be no cost to have the field trough transferred to a water meter but it was uncertain if this would be of financial benefit, it was agreed to defer the decision until the parish room refurbishment was completed.
- 17) **Electricity Pole** - it was advised that the electricity pole on Back Hill required replacing as it was rotten. North West Electricity would like to put the new pole close to the existing pole which would be on parish land for which a wayleave would be paid. It was agreed that North West Electricity be authorised to proceed with the new pole.
- 18) **Items for next Agenda** - new items to be with the clerk by Wednesday the 26th of July 2017.
- 19) **Date of Next Meeting** – it was noted that the next meeting of the Parish Council would be on Thursday the 3rd of August 2017.

The chair closed the meeting at 8.50pm.